

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



August 29, 1986

ALL-COUNTY INFORMATION NOTICE NO. 1-80-86

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: USE OF IN-HOME SUPPORTIVE SERVICES (IHSS) CASE
MANAGEMENT INFORMATION PAYROLLING SYSTEM (CMIPS)
FOR NON-IHSS CASES

Some counties have asked if the In-Home Supportive Services (IHSS) Case Management Information System (CMIPS) can be used for other than IHSS cases. If other types of cases (e.g., Adult Protective Services cases) are entered into CMIPS, the following could occur:

- o CMIPS could become overloaded preventing the acceptance of IHSS data.
- o All CMIPS on line response time would be increased.
- o The time required to generate IHSS reports would be increased.
- o False IHSS data would be generated, i.e., counting non-IHSS cases/transactions as IHSS cases/transactions.

The CMIPS was designed to be used exclusively for the IHSS Program. As indicated above, it is counterproductive to use it for any other type of case or program need at this time. Although the system might be expanded to serve some additional programs in the future, at present only IHSS fiscal, case and payroll data should be entered, consistent with the training and instructions which have been provided to all counties. We are asking each county to cooperate in order to continue the efforts toward refinement of CMIPS for maximum effectiveness as an instrument for IHSS case management, program management and payrolling. In the event that any county fails to comply with the authorized use of CMIPS, the Department will take strong corrective action.

If you have any questions or concerns please call Bill Schimeck,
Manager IHSS/CMIPS Unit at (916) 323-3329.

A handwritten signature in cursive script, appearing to read "Loren D. Buter".

LOREN D. BUTER
Deputy Director
Adult and Family Services Division

cc: CWDA